

**City Board of Education  
Washington Court House City Schools  
Board Meeting  
Monday, November 9, 2020 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, November 9, 2020 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

**CALL TO ORDER AND PLEDGE OF ALLEGIANCE** (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Lynch. Mrs. Lynch led the Pledge of Allegiance.

**ROLL CALL** (Agenda Item 2)

Board Members Present:

Mr. Chrisman  
Mr. Garrison  
Mrs. Lynch  
Mr. Upthegrove  
Mr. Winkle

Others Present:

Becky Mullins  
Tom Bailey  
Lisa Robinson  
Erica Malone  
Trevor Patton

**APPROVAL OF MINUTES** (Agenda Item 3)

The minutes of the October 19, 2020 regular meeting were included with the agenda. President Lynch asked if there were any corrections, additions, or deletions to the minutes.

Motion 2020-102

Mr. Upthegrove moved to accept the approval of the minutes.

Mr. Winkle seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Winkle yea  
(5 yeas)

President Lynch declared the motion carried.

**ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA** (Agenda Item 4)

Agenda Item #6 – Added Board Legislative Update and School Funding Update

Agenda Item #7, Item #I – Added through May 31, 2021 to the end of the sentence on  
Memorandum of Understanding

**PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM** (Agenda Item 5)  
None

**PRESENTATIONS** (Agenda Item 6)

- **Nutritional Standards Report** – Stephanie Lanning, Food Service Director
- **Open Enrollment Survey** – Trevor Patton, Director of Marketing/Communications
- **Covid 19 Standard Operating Procedures** – Trevor Patton, Director of Marketing/Communications
- **Board Legislative Liaison Report** – Dennis Garrison

**SUPERINTENDENT'S REPORT- Mr. Bailey** (Agenda Item 7)

*The Superintendent recommended the approval of the following personnel items:*

**A. Job Description for Literacy Support Coach** as attached

**B. Resignations:**

1. Cathy Nickell – Bus driver, effective October 23, 2020
2. Kim Lotz – Substitute teacher, effective November 1, 2020

**C. Employment:**

1. Kim Lotz – Literacy support coach, effective November 2, 2020 to be paid from the comprehensive literacy state development grant at an hourly rate of \$30, not to exceed 29 hours per week
2. Hannah Holbrook – Substitute for the elementary technology instructor position at Cherry Hill, effective on or about November 12, 2020 for the remainder of the school year at the long term sub rate of \$100/day for the non-degree BA salary schedule

**D. Leave of Absence:**

1. Susan Eubanks – Intervention teacher at Washington Middle School, FMLA, effective November 11, 2020 for remainder of 2020-2021 school year

**E. Substitute Teachers:**

1. Alyssa Gomez
2. Kameron Rinehart

*The Superintendent recommended the approval of the following operational items:*

**F. Policies:** The following policies are recommended for approval:

- Policy 1520 – Employment of Administrators (revise)
- Policy 1530 – Evaluation of Principals and Other Administrators (revise)
- Policy 2266 – Nondiscrimination on the Basis of Sex in Education Programs or Activities (new)
- Policy 2270 – Religion in the Curriculum (replacement)

- Policy 3220 – Standards Based Teacher Evaluation (replacement)
- Policy 5200 – Attendance (revise)
- Policy 5517.02 – Sexual Violence (rescind)
- Policy 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students (revise)
- Policy 5611 – Due Process Rights (revise)
- Policy 6144 – Investments (revised)
- Policy 6152 – Student Fees, Fines, and Charges (revise)
- Policy 6152.01 – Waiver of School Fees for Instructional Materials (revise)
- Policy 6424 – Procurement Cards (new)
- Policy 8450.01 – Protective Facial Coverings During Pandemic/Epidemic (new)
- Policy 8800 – Religious/Patriotic Ceremonies and Observances (replacement)

**G. Rental and Facility Use Request:** Louis Reid, representing WCH Cobras Wrestling Club requested use of the old MS cafeteria space for their practices from November 2020 through March 2021. Also, to host 2 tournaments in January 2021 at the WHS gymnasium. A liability policy has been received.

**H. Adjustment of Cell Phone Reimbursement Schedule for 20/21: Level 1 \$63.00 to include** Reggie Williams for transportation assistance. Reimbursements will be made in 6 month increments in December and June and pro-rated as applicable.

**I. Memorandum of Understanding** –An agreement with Washington Education Association retroactive from August 1, 2020 through May 31, 2021 regarding employees using Families First Coronavirus Relief Act leave and can supplement with eligible preexisting leave, up to their normal earnings under the circumstances of the care of a child and or employees who are subject to quarantine or self-quarantine for reasons related to COVID-19. Attached.

*The Superintendent recommended the approval of the following athletic items:*

**J. Athletic Supplemental Contracts:**

1. Ryan Day – Reserve girls basketball coach
2. Mychal Turner – Volunteer girls basketball coach
3. Craig Snyder – Head middle school wrestling coach, effective October 19, 2020
4. Blaise Tayese – Reserve boys basketball coach, effective October 26, 2020– 1/3 contract
5. Chris Conger – Volunteer wrestling coach, effective November 2, 2020

6. Samson Sandhu - Reserve boys basketball coach, effective November 4, 2020– 1/3 contract
7. Keith Foster – Volunteer swimming coach
8. Tyler Beedy – Volunteer wrestling coach

Motion 2020-103

Mr. Chrisman moved to accept the Superintendent's report A-J.

Mr. Winkle seconded the motion.

On roll call the members voted as follows:

Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Winkle, yea; Mr. Chrisman, yea (5 yeas)

President Lynch declared the motion carried.

**TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)**

**A.** The Treasurer recommended approval of the October 2020 financial reports as attached.

**B.** The Treasurer recommended the acceptance of the following donations:

1. \$5.00 – Board Member Support
2. \$25.00 – Aaron Coole – Miscellaneous Athletic Donation
3. \$25.00 – Joe Denen – Miscellaneous Athletic Donation
4. \$60.00 – Dr. James McCracken – Boys Basketball Game Sponsor
5. \$60.00 – Gary Shaffer – Boys Basketball Game Ball Sponsor
6. \$60.00 – Herron Financial – Boys Basketball Game Ball Sponsor
7. \$60.00 – Quali-Tee – Boys Basketball Game Ball Sponsor
8. \$60.00 – Shane McMahon Ins – Boys Basketball Game Ball Sponsor
9. \$100.00 – Trends – Boys Basketball Game Ball Sponsor
10. \$250.00 – Crossroads Christian Church – Big Blue Bus
11. \$500.00 – Halliday Lumber – Boys Basketball Sponsor
12. \$1,000.00 – Anonymous – Boys Basketball Sponsor
13. \$3,000.00 – PPG Industries Foundation – Lego League Donation

**C.** The Treasurer recommended the acceptance of the following funds:

1. \$3,600.00 – Auditor of State – School Management Services/EMIS ITC/OECN ITC/K-12 Connectivity/Ed Tech
2. \$7,500.00 – Auditor of State – Title IV A Support & Academic
3. \$11,509.52 – Auditor of State – Title II A
4. \$34,531.34 – Auditor of State – Early Childhood Education – Entitlement
5. \$64,994.31 – Auditor of State – Special Education IDEA Part B
6. \$72,432.17 – Auditor of State – Title I
7. \$83,161.60 – Auditor of State – Elementary and Secondary School Emergency Relief
8. \$85,315.34 – Auditor of State – CRF-Rural and Small Town SD

9. \$363,987.00 – Auditor of State – Student Wellness and Success Funding

- D. At the request of the State Auditor, any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommended the approval of the payment in the amount of \$4,700.00 to Susan Nolan, Ph.D Fellow/AOGPE for special education professional development in Orton-Gillingham Training.
- E. The Treasurer recommended the approval of amended appropriations for FY21 as attached.
- F. The Treasurer recommended the approval of the Five Year Forecast as attached.

Motion 2020-104

Mr. Winkle moved to accept the Treasurer's report A-F.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Mr. Winkle, yea; Mr. Chrisman, yea; Mr. Garrison, yea (5 yeas)

President Lynch declared the motion carried.

**HEARING OF THE PUBLIC** (Agenda Item 9)

None

**OLD BUSINESS** (Agenda Item 10)

- **Administrative Guideline/Form -Use of District Premises**

**NEW BUSINESS** (Agenda Item 11)

- A. **Discussion of Board Meeting Dates for 2021** – Monday, January 11(organizational), Monday, February 8, Monday, March 15, Monday, April 19, Monday, May 17, Monday, June 21, Monday, July 19, Monday, August 16, Monday, September 20, Monday, October 18, Monday, November 15, Monday December 13. All meetings will be held at 306 Highland Avenue at 7:00 PM unless a change is announced in advance. Upon request to the Superintendent, the District shall make a reasonable accommodation for a disabled person to be able to participate in this activity.
- B. Dr. Bailey shared information regarding a webinar with Ohio High School Athletic Associate and Lieutenant Governor Husted regarding winter athletics which will move forward with guidelines in place regarding spectators according to the sport.

**ANNOUNCEMENTS** (Agenda Item 12)

None

**EXECUTIVE SESSION** (Agenda Item 13)

Motion 2020-105

Mr. Upthegrove moved to enter into executive session solely to discuss one or more of the following issues exempted from public sessions:

“Pursuant to Ohio Revised Code Section 121.22, I hereby move that the Board adjourn to executive session for the purposes 1) to prepare for, conduct, review negotiation or bargaining sessions with employees concerning compensation and other terms and conditions of employment 2) of considering the purchase of property for public purposes or the sale of property at competitive bidding since disclosure at this time, would give an unfair competitive or bargaining advantage to person(s) whose personal, private interest is adverse to the general public interest 3) of considering the appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official.”

Mr. Garrison seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Mr. Winkle, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea (5 yeas)

President Lynch declared the motion carried.

The Board entered into Executive Session at 8:44 PM

Reentered Regular Session at 9:13 PM

**ADJOURNMENT** (Agenda Item 14)

Motion 2020-106

Mr. Chrisman moved to adjourn the meeting.

Mr. Winkle seconded the motion.

On roll call the members voted as follows:

Mr. Winkle, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Lynch declared the meeting adjourned.

Meeting adjourned at 9:13 PM

ATTEST  
President



Treasurer

